

IT Apprentice (Level 3/4)

A large, teal-colored abstract shape, resembling a thick, curved line or a stylized 'C', sweeps across the dark grey background from the top right towards the bottom left.

IT Apprentice (Level 3/4)

Competitive salary and benefits package on offer, within an employee-owned organisation

Full-time hours

Closing date: Monday, 18th of August at 12:00pm

The ABER Instruments IT team is looking to grow with the addition of an Apprentice (level 3 or 4 with the potential to progress to a degree apprenticeship). Based in Aberystwyth, we are an employee owned company with over 30 years' experience making monitoring instrumentation for the brewing and biotech markets. Our website has more information about our employee owned ethos, history and products. All our employee owners are committed to providing excellent products and services.

In joining us at this exciting time in our development, you will receive a generous benefits package including a competitive salary, a twice yearly profit share, a holiday entitlement of 20 days, increasing to 26 days with service, plus Christmas closure leave, as well as flexible working and a generous pension. Following probation, colleagues are gifted 1000 shares, receive income protection, life insurance, are eligible to join the cycle to work scheme and can purchase additional shares.

Main purpose

We are looking for an enthusiastic and tech-savvy IT Apprentice to join our growing team. This is an excellent opportunity to kickstart your career in the IT industry, gaining hands-on experience while receiving structured training beginning at Level 4. You will support the IT department in maintaining and improving our technology infrastructure, learning how to troubleshoot issues, support users, and assist with projects. There will be an opportunity to further develop within this role and work towards higher-level qualifications.

Duties to include

- Technical Support: Provide first-line support to employees, resolving hardware, software, and network issues.
- Hardware Setup & Maintenance: Assist in setting up and configuring desktops, laptops, printers, and other devices.
- Software Management: Install, update, and troubleshoot applications.
- Network Support: Help maintain and monitor the company's network systems.
- Cybersecurity: Follow security protocols to protect company data and assist with implementing cybersecurity measures.
- Documentation: Maintain records of IT assets, support tickets, and solutions for future reference.
- Learning & Development: Participate in on-the-job training and complete any required coursework or assessments.

Current Vacancies

www.aberinstruments.com

Knowledge, Skills and Experience Required

Essential

- A passion for technology and problem-solving.
- Good communication skills, both written and verbal.
- Strong attention to detail and a willingness to learn.
- Basic understanding of IT concepts (hardware, software, networks) is an advantage.
- 5 GCSEs (or equivalent) including English and Maths.
- The desire to increase knowledge and develop skills within the IT industry.

Desirable

- 3 A Levels (or equivalent) are desirable.

ABER Instruments is an inclusive employer, we welcome applications from individuals from diverse backgrounds. If you require any reasonable adjustments, please indicate this on your application, and we will endeavour to assist with this.

To apply, please send your CV and covering letter detailing your skills and experience to hr@aberinstruments.com by Monday, 18th of August at 12:00pm. For an informal discussion, please call Christina on 07483 044699.

Kindly be aware that should we receive a significant number of applications, we reserve the right to close this role earlier than the published closing date.

To apply please send a CV and Cover Letter by email to: hr@aberinstruments.com

Aber employee benefits at a glance

As part of Aber's commitment to making the company a great place to work and to reward our employees for their contribution and hard work, we offer the following benefits.

1000 gifted shares on completion of probation period



ABER profit share



Flexible working



Peace of mind if you die in service
(4x salary for your family)



Income protection scheme
(75% of salary)



Opportunity to buy further
ABER shares



20 days increasing to 26 days (UK based) holiday plus bank holidays with additional shutdown between Christmas and New Year



Opportunity to influence how the company grows and operates through an employee council.



ABER contributes 8% towards your pension scheme, while you contribute just 3%



Cycle to Work scheme

