

# R&D Program Manager

An abstract graphic featuring a large, flowing teal shape that curves from the top right towards the bottom left, set against a dark grey background. The teal shape has a smooth, organic edge, resembling a stylized 'S' or a swoosh.

# R&D Program Manager

Competitive salary and benefits package on offer, within an employee-owned organisation.  
Full time role, 37.5 per week.

Closing date: Monday, 2nd of October 2023.

We are looking for an experienced Program Manager to join our Research and Development (R&D) Department. The successful candidate will be responsible for leading, coordinating, and driving the planning & execution of new product development projects through Research, Development, Process Engineering and into Manufacturing. You will report directly to the Research & Development Leader and will have primary day-to-day responsibility for planning and ensuring the delivery of all R&D project-related activities. You will work closely with our Research Coordinator, Development team leads, Software Manager and Principal Process Engineer to help deliver projects from initial concept through to manufacturing.

## Responsibilities

- Oversee and manage a portfolio of projects within the R&D department, ensuring timely execution and quality delivery.
- Project manage individual projects as and when needed.
- As the team grows, you will line manage the project management team.
- Define and manage project scope, requirements, and deliverables that support business objectives in collaboration with senior management and stakeholders.
- Develop and manage full-scale project plans and associated communication documents.
- Implement and manage project changes and interventions to achieve project outputs.
- Identify, monitor, and respond to project risks and issues; devise mitigation strategies and escalate as necessary.
- Coordinate and collaborate with internal teams and vendors to ensure all parties are on track with project requirements, deadlines, and schedules.
- Plan and manage resources to ensure project goals are met in a cost-effective manner.
- Provide leadership, direction, and support to the project teams; promote a positive and inclusive work environment.
- Establish and cultivate relationships with key stakeholders to ensure alignment, collaboration, and project success.
- Evaluate and assess results of the projects upon completion, providing insights for improvements and strategic planning.

## Qualifications and experience

### Essential

- Bachelor's or Master's degree in Project Management, Business, Science, Engineering or related field.

- Strong leadership skills and the ability to motivate and guide team members.
- PMP certification or equivalent is highly desirable.
- A minimum of 5 years of project management experience, preferably within an R&D or technical environment.
- Experience managing and delivering complex, multifaceted projects from conception to completion.
- Excellent communication and interpersonal skills, with the ability to manage and influence stakeholders at various levels within the organisation.
- Flexibility to adapt your approach and processes when needed.
- Familiarity with project management software tools, methodologies, and best practices.
- Strong problem-solving skills, with a strategic and analytical mindset.
- Exceptional organisational skills and attention to detail.

### **Desirable**

- Experience working on electronics or measurement products.
- Experience in Agile methodologies.

This position is full time and will be based on site at least 80% of the time, and requires the ability to travel as necessary.

Closing date Monday, 2nd of October 2023.

To apply please send a CV and Cover Letter to [hr@aberinstruments.com](mailto:hr@aberinstruments.com), For an informal discussion please call Christina on 07483 044699.

To apply please send a CV and Cover Letter by email to: [hr@aberinstruments.com](mailto:hr@aberinstruments.com)

# Aber employee benefits at a glance

As part of Aber's commitment to making the company a great place to work and to reward our employees for their contribution and hard work, we offer the following benefits.

1000 gifted shares on completion of probation period



ABER profit share



Flexible working



Peace of mind if you die in service  
(4x salary for your family)



Income protection scheme  
(75% of salary)



Opportunity to buy further  
ABER shares



20 days increasing to 26 days (UK based) holiday plus bank holidays with additional shutdown between Christmas and New Year



Opportunity to influence how the company grows and operates through an employee council.



ABER contributes 8% towards your pension scheme, while you contribute just 3%



Cycle to Work scheme

